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TAB SECTION: 6

X ACTION REQUIRED

DATE OF MEETING: 6/26/08

PREPARED BY: Whitcomb

DATE MATERIAL PREPARED: 6/6/08

AGENDA ITEM: Proposed MHSOAC Committee Structure

ENCLOSURES: • None

OTHER MATERIAL RELATED TO ITEM:

ISSUE:

In order to ensure that the MHSOAC organizes its work around the MHSOAC's areas of statutory responsibility, staff propose a revised committee structure, described below. Each committee would be responsible for selecting committee members and developing a work plan. The work plan would include the committee's charter or scope of work, goals, objectives, and a timeline in which to complete the work plan and any other committee products that would go before the MHSOAC for adoption.

The MHSOAC's current committee structure includes the following:

- Cultural and Linguistic Competence Technical Resource Group
- Client and Family Member Leadership Committee
- Mental Health Funding Technical Resource Group
- Measurement and Outcomes Technical Resource Group
- Co-Occurring Disorders Work Group (ad hoc)

The proposed committee structure would include two new committees, which are listed first, followed by already existing committees:

1. Strategic Planning and Organizational Development Committee

This committee would establish the strategic direction of the MHSOAC. Responsibilities would include the following:

- Provide input into the MHSOAC's annual strategic plan and assist in planning the MHSOAC's annual strategic planning meeting
- Develop and advance a Statewide policy agenda that promotes systems transformation
- Work with staff to develop a continual quality improvement process, including meeting effectiveness, committee structure, and internal efficiencies
- Other responsibilities determined by the committee work plan

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2. MHSA Plan Committee

This scope of work for this committee would include all of the MHSA components. The Commission has budget approval authority for Prevention and Early Intervention (PEI) and for Innovation (INN). In addition, the Commission has review and comment authority for Community Services and Supports (CSS), Workforce Education and Training (WET), and Capital Facilities/Technology (CAP/IT). Responsibilities would include the following:

- Examine trends and other issues that arise from plan reviews
- Ensure that the local planning processes in each county meet the requirements in the guidelines
- Showcase model or innovative programs for adaptation or replication
- Oversee the development and implementation of the Integrated Plan
- Other duties to be determined by the Committee Work Plan

3. Measurements and Outcomes Committee

This committee already exists and a proposal for evaluating the MHSA was adopted by the MHSOAC on May 29, 2008. In addition to promoting the elements of the proposal, responsibilities would include the following:

- Ensure that the MHSA evaluation accurately depicts the extent to which the objective of the MHSA have been accomplished
- Ensure that the evaluation is governed by using methods and measures that are consistent with the provisions of the MHSA and are meaningful and relevant to stakeholders
- Other duties to be determined by the Committee Work Plan

4. Mental Health Funding Committee

This committee already exists. Committee membership is being finalized and the first meeting will be held in July 2008. Responsibilities include the following:

- Oversee how funds from the Mental Health Services Fund are spent to ensure that MHSA funds are spent in accordance with approved plans and with the policies and directives of the MHSA
- Develop strategies in collaboration with CMHDA for how counties may leverage other funding sources
- Discuss other issues designed to maintain fiscal integrity of the MHSA
- Make recommendations to the Administration and the Legislature regarding MHSA funds

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5. Client and Family Leadership Committee

This committee already exists and is establishing its membership. Responsibilities of this committee include the following:

- Ensure that the perspective and participation of clients and family members is a significant factor in all decision-making of the MHSOAC
- Develop summaries of "lessons learned" from plan review about client and family member participation
- Other duties to be determined by the Committee Work Plan

6. Cultural and Linguistic Competence Committee

This committee already exists and the committee work plan was adopted by the MHSOAC in February 2008. Responsibilities include the following:

- Ensure that the MHSA programs are moving toward eliminating disparities in access to and quality of services and in outcomes for unserved, underserved, and inappropriately served individuals and communities
- Educate the MHSOAC on cultural competence issues, including the types, impact, and extent of cultural and linguistic disparities that exist in California
- Advise the MHSOAC regarding feedback from ethnic, racial, linguistic, and cultural constituencies

Proposed motion: Adopt the proposed committee structure